



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

December 3, 2024
Public Works Conference Room

ROLL CALL

Present: AJ Westlund -Chair
Pam Pugsley
Dan Brummer
Richard Lewis
Tricia Hafner
Nick Raba

Absent: None

Staff: Julia Hajduk, City Manager
Windy Cudd, Office Specialist

Guest(s): Bob Parsons, City of Stayton

CALL TO ORDER: Chair Westlund called the meeting to order at 5:59pm.

PRESENTATIONS / COMMENTS FROM THE PUBLIC: None

REVIEW AND APPROVAL OF MINUTES:

November 2024 minutes were approved 5:0; Raba abstained

GENERAL BUSINESS:

- a. Reviewed and Approved the November Parks Report
- b. Parks Board members discussed observations/recommendations of Quail Run Park assessment. For the most part, there were few comments other than that the park looked in very good condition. There was a recommendation that trees be re-planted in the vicinity of trees recently removed. There was also discussion of changing the road out in the playground area for bark chips that would be less hot on the feet.

- c. Julia Hajduk indicated she did not have an update on the park signage RFP. Dan Brummer shared his ideas for signage.
- d. Hajduk provided an update on several new park projects:
 - i. Riverfront Park South – She noted that the project was out for bid with the bid closing on December 5th
 - ii. Mill Creek Park – She reminded the board about the grant that was awarded but indicated no action had been take to date.
 - iii. Winter wonderland light display – She shared the City’s plans for the tree lighting
- e. The Board selected Santiam Park as the next park for Board member focus

2. OTHER BUSINESS

- a. It was noted that Board Member Richard Lewis’ last meeting was that evening. Julia shared with the board that the Planning Commission meeting on 12/30 would be his last as a volunteer for the City and invited Board members to attend
- b. There was a question about following up from the public comments raised at the last meeting regarding Riverfront Park and view of the river. After discussion, Julia stated she would share the conservation easement agreement with the Board so they were aware of the restrictions and opportunities.

3. ADJOURN – The meeting was adjourned at 7:00pm. The next meeting is scheduled for January 7, 2025 @ 6pm